**Minutes of Meeting 8:** *7.00 p.m. on 22nd June 2018 at MIT Student Village, Otara*

**Chairperson:**  *Wijekoon Somasiri (170001510)*

**Minute Taker:** *Herath Premarathne (170001825)*

**Present:**  *Wijekoon Somasiri, Herath Premarathne*

**Apologies:** *None*

**Absent (no apology received):** *None*

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| **Agenda**  **Item** | **Description *– include a heading for each item recorded and a brief summary of the discussion.*** | ***Include the following four points:***   1. ***Action*** 2. ***Person responsible*** 3. ***Date action is to be completed*** |
| 1. | **Appointment of chairperson and recorder**  Wijekoon was appointed to chair the meeting and Herathwas appointed to take minutes of this meeting. |  |
| 2. | **Review of previous minutes and actions**   1. Draw red rectangles around the detected face and eyes and test the functionalities 2. Perform the calculation of the actual eye closure percentage to generate warnings and test the functionalities 3. Show the driver statistics in the list box and test the functionalities 4. Save the Driver statistics in the “DriverStatistics.txt” file and test the functionalities 5. Prepare final presentation slides |  |
| 3 | **Agenda items** |  |
| 1. Write Unit tests section in the final project documentation | ***Action:*** Write unit test cases section  ***Person Responsible:*** Wijekoon  ***Date to be completed:*** 25th June 2018 |
| 1. Write End User tests section in the final project documentation | ***Action:*** Write User tests section  ***Person Responsible:*** Herath  ***Date to be completed:*** 25th June 2018 |
| 1. Write Limitations section in the final project documentation | ***Action:*** Write Limitations of the current prototype  ***Person Responsible:*** Herath  ***Date to be completed:*** 25th June 2018 |
|  | 1. Write Future improvements and conclusion section in the final project documentation | ***Action:*** Write future improvements and conclusion of the current prototype  ***Person Responsible:*** Wijekoon  ***Date to be completed:*** 25th June 2018 |
| 4 | Date and time of next meeting  None due to project completion |  |
| 5 | Close meeting: Record date and time the meeting closed  7.30 p.m. on 22nd June 2018 |  |